

# NOVA SCOTIA YACHTING ASSOCIATION 2009 ANNUAL REPORT



*To make high performance sailing and recreational boating lifelong activities for  
Nova Scotians through excellence in competition and training.*

**NOVA SCOTIA YACHTING ASSOCIATION**

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***Sport*** makes a ***Difference***

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# **MEMBER YACHT CLUBS, SAILING SCHOOLS & CLASS ASSOCIATIONS - 2009**

## **Yacht Clubs**

Armdale Yacht Club  
Aylesford Lake Yacht Club  
Barrachois Harbour Yacht Club  
Bedford Basin Yacht Club  
Bras d'Or Yacht Club  
Chester Bay Yachting Association  
Chester Yacht Club  
Dartmouth Yacht Club  
Dobson Yacht Club  
Grand Lake Yacht Club  
Hubbards Yacht Club  
Isle Madame Boat Club  
LaHave River Yacht Club  
Lunenburg Yacht Club  
Northern Yacht Club  
Petpeswick Yacht Club  
Pictou Yacht Club  
Queen's Recreational Boating Association  
Royal Cape Breton Yacht Club  
Royal Nova Scotia Yacht Squadron  
Royal Western Nova Scotia Yacht Club  
Sail Able Association of Nova Scotia  
Shearwater Yacht Club  
Shelburne Harbour Yacht Club  
St. Margaret Sailing Club  
Spanish Bay Yacht Club  
Waegwoltic Club  
Wallace MacAskill Yacht Club

## **Sailing Schools**

Canadian Coast Guard College  
Camp Kadimah  
Discovery Sailing  
Mira Boat Club  
Municipality of the District of Yarmouth  
Pictou County Sailing School  
Regional Cadet Sailing School - Atlantic  
Sail Mahone Bay  
Shining Waters Marine  
Sou'Wester Adventures  
St. Mary's Boat Club

## **Class Associations**

Boddington's Deep Draught Yacht Club  
Chester Classic Fleet  
COAST Opti Society  
Dalhousie University Sailing  
J24 Class Association  
Nova Scotia Ice Yacht Club  
Premier Class Association  
SEASTAR

# 2009 BOARD OF DIRECTORS & STAFF

## Executive

<b>President</b>	Mike Archibald
<b>1st Vice President</b>	Vacant
<b>Treasurer</b>	Jane Filbee
<b>Secretary</b>	Brian Todd
<b>Past President</b>	Gerry Giffin

## Directors at Large

Sheila Brown  
Chris Connor  
Dave DeWolfe  
Mike Evans  
Jane Filbee  
Karen Fowler  
Mark Gwynn  
Mike Hoyt  
Arthur McNeil  
Dwayne Primeau  
Paul Rafuse  
Matthew Stokes  
Paul Tingley

## Staff

<b>Executive Director</b>	Frank Denis
<b>High Performance Director</b>	Lisa Ross
<b>NS Sailing Team Coach</b>	Mike Todd
<b>2009 Summer Student</b>	Lindsay Milne

# SERVICES OF THE NOVA SCOTIA YACHTING ASSOCIATION

The Nova Scotia Yachting Association (NSYA) is the provincial governing body for the sport and recreation of sailing. NSYA is a member of Sport Nova Scotia, which is supported by Nova Scotia Health Promotion and Protection. The NSYA actively:

1. Represents the interests of yachtsmen provincially (and nationally through the Canadian Yachting Association), and coordinates the activities of yacht clubs and sailing schools throughout the province.
2. Emphasizes safety, co-operating with the Canadian Coast Guard and other agencies in programmes of education and incident reporting and maintaining accessibility to all Nova Scotian waters by the yachting community.
3. Assists yacht clubs and sailing schools to teach the CYA Learn-To-Sail, Learn-To-Windsurf and Learn-To-Cruise (sail and power) and Pleasure Craft Operator Card programs, by training instructors and coaches to national CYA standards.
4. Provides a Provincial Coach to identify and prepare promising youth sailors for major events, at regional, national and international events.
5. Develops a team for the Canada Games, and assists Nova Scotia members of the National team prepare for the Olympic Games or other international events.
6. Encourages women sailors by holding on and off the water seminars and an annual keelboat championship for women.
7. Coordinates an annual provincial race schedule for all open events.
8. Encourages Yacht Clubs to host regional, national or international events, by providing advice, qualified Race Officers and Judges. Helps to coordinate events sponsored by more than one yacht club.
9. Trains Race Officers and Judges to national CYA standards.
10. Operates a racing-rules Appeals Committee at the provincial level, and provides advice to Club Protest Committees.
11. Administers the (ASPN) Atlantic Speed Potential Number system of keel-boat performance handicapping, as a Fleet within PHRF system.
12. Recommends experts on a wide variety of subjects to yacht clubs or sailing schools seeking speakers for seminars and special courses.
13. Continuously monitors developments in the yachting scene to ensure that Nova Scotia yacht clubs and sailing schools are in a position to maintain their enviable position in the forefront of the sport.

# **AGENDA 2009 ANNUAL GENERAL MEETING**

12 noon  
Saturday, November 28, 2009  
Saraguay House, Halifax

## **AGENDA**

CYA Welcome  
Paddy Boyd, CYA Executive Director  
Gerry Giffin, CYA President

- I APPROVAL OF AGENDA
- II APPROVAL OF THE 2008 ANNUAL  
GENERAL MEETING MINUTES
- III BUSINESS ARISING
- IV FINANCIAL REPORT
- V NSYA BY-LAW REVISIONS
- VI PROPOSED 2010 MEMBERSHIP DUES
- VII PRESIDENT'S REPORT
- VIII EXECUTIVE DIRECTOR'S REPORT
- IX COMMITTEE REPORTS
- X NOMINATING COMMITTEE REPORT
- XI NEW BUSINESS
- XII ADJOURNMENT

# Nova Scotia Yachting Association 2008 Annual General Meeting Meeting Minutes

November 29, 2008 ~ Saraguay House

**Members Present:** Bedford Basin YC (John Dobbs), Chester YC (Don McAlpine), Dartmouth YC (Donna Gouthro), Lunenburg YC (Colin Mann), Royal Nova Scotia Yacht Squadron (Barbara Pike), Shearwater YC (Rick Taillieu), St. Margaret Sailing Club (Wayne Trowse).

**NSYA Board Members:** Paul Tingley, Mike Archibald, Dwayne Primeau, Mike Hoyt.

**Observers:** Frank Denis (Recording Secretary), Dan Sargeant, Steph Serre, Rob Williams, Randy Stevens, Ed Bottrell, Gordon Hart, Bob Sarty, Rod Stright, Mike Evans, Chris Chick, Mike Pothier, Ian Mann, Grahm Mann, Paul Rafuse, Judy Lugar, Elizabeth Shaw, John Johnston.

Prior to the meeting Wayne Trowse presented information about the upcoming 2009 Laser & Masters Worlds at St. Margaret Sailing Club.

## 1 – Approval of Agenda

**Motion:** To approve the Agenda as circulated, but deleting item #6 “CYA Update” as Gerry Giffin could not attend.

Moved: Wayne Trowse, Seconded: Dwayne Primeau. Carried.

## 2 – Approval of 2007 AGM Minutes

**Motion:** To approve the 2007 AGM Minutes as circulated.

Moved: John Dobbs, Seconded: Don McAlpine. Carried.

## 3 – Business Arising

There was no business arising.

## 4 – Financial Report

In Bob Chisholm's (Treasurer) absence, Mike Archibald presented the 2008 NSYA Financial Statements which show a surplus of \$16,500 thanks in large part to increased funding from Nova Scotia Health Promotion & Protection.

Mike noted that the statements are unaudited, but that the NSYA will be having them reviewed by a third party.

**Motion:** To approve the Financial Statements as presented.

Moved: Barbara Pike, Seconded: Colin Mann. Carried.

## 5 – By Law Revisions

Mike Archibald noted that two of the 3 By-Law (15.1 & 15.2) revisions were in order to conform to NS Registry of Joint Stock laws. The third (5.4) was to correct the process of electing the President and Board.

**Motion:** To approve the NSYA By-Law revisions.

Moved: Barbara Pike, Seconded: Mike Hoyt. Carried.

## 6 – President's Report

Mike Archibald presented his report which is on page 33 of the Annual Report. Remarked that members should keep in mind the NSYA strategic Plan and progress made on Initiatives.

He recognized Paul, Lisa and Oliver for their results at the 2008 Olympic & Paralympic Games and thanked the Board and Executive Director Frank Denis.

## 7 – Reports

Reports can be found on pages 34-42 on the Annual Report and the Handicap Report was included as a handout.

**Motion:** To approve the President Report, Executive Director Report, and all Committee Reports.

Moved: Colin Mann, Seconded: John Dobbs. Carried.

## 8 – ASPN to PHRF Conversion

Mike Hoyt, NSYA Handicap Chair, presented an update on the transition from an ASPN system to a PHRF system. Noted that some clubs and groups will adapt in 2009, and full implementation by 2010.



## 10 – Nominating Committee Report

Frank Denis, presented the report on behalf of Nominating Committee Chair Bob Chisholm. Noted that Mike Whitehouse has removed his name from the list of nominations.

There was one nomination from the floor for David DeWolfe.

**Motion:** To approve the Nominating Committee report with the deletion of Mike Whitehouse and the addition of David DeWolfe.

Moved: Barbara Pike, Seconded: Rick Taillieu. Carried.

Mike Archibald thanked Bob Chisholm for his two years of service to the NSYA Board.

## 11 – New Business

Randy Stevens encouraged NSYA to contact the Nova Scotia Department of Tourism as there might be some funds there to help promote Nova Scotia Cruising and Racing.

## 12 – Adjournment

**Motion:** To adjourn the meeting.

Moved: Barbara Pike. Carried.



**NOVA SCOTIA YACHTING ASSOCIATION**

**FINANCIAL STATEMENTS**

**October 31, 2009**

# NOVA SCOTIA YACHTING ASSOCIATION

## Notes to Financial Statements

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For the year ended October 31, 2009

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1) DESCRIPTION OF OPERATIONS

The Nova Scotia Yachting Association (NSYA) is a non-profit organization established to encourage Nova Scotians to become more proficient in managing, handling, cruising and racing sailing or power boats through training in safety, sailing, navigation and seamanship.

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2) SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with accounting principles generally accepted for non-profit organizations and include the following policies:

*Inventory*

Inventory is valued at the lower of cost or net realizable value.

*Deferred Revenue*

Amounts received which relate to future periods are presented as deferred revenue on the balance sheet.

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3) SPORT NOVA SCOTIA TRUST ACCOUNT

Sport Nova Scotia maintains a bank account into which funds for salaries are deposited and through which salaries are paid.

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4) LEGACY FUND

The NSYA maintains a restricted investment account with National Bank Financial whose interest is used to fund eligible athletes.

# NOVA SCOTIA YACHTING ASSOCIATION

## Notes to Financial Statements

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For the year ended October 31, 2009

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5) EQUIPMENT

The NSYA owns various equipment used to promote sailing in the province. This equipment includes the following:

**Items subject to depreciation**

	<b>Cost</b>
Coach Boat	\$23,000
Race Marks	\$1499
Laptop Computer	\$1582
NSST Race Marks	\$539
Office Computer	\$1346
Mobile Trailer	<u>\$9725</u>
<b>Sub-Total</b>	<b>\$37,691</b>

In 1998, the Association adopted the accounting recommendations of the CICA Handbook for Non-Profit organizations.

In prior years, the Association expensed its assets in the year of purchase. The Association changed its policy in 1998 to record assets acquired in 1998 and subsequent years at cost, and amortised these new capital assets over their useful lives.

6) FUND

The fund balance represents amounts set aside to enable the NSYA to maintain and replace its equipment as required and to cover other unforeseen requirements.

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**Nova Scotia Yachting Association**  
**Balance Sheet**  
**As at October 31**

**ASSETS**

	<u>2009</u>	<u>2008</u>
	\$	\$
Current		
Cash and short term investments	136,580.00	166,523.00
Receivables	18,131.00	12,392.00
Inventory	2,587.00	2,444.00
Prepaid expenses	3,609.00	3,819.00
	160,907.00	185,178.00
Capital assets	17,181.00	13,857.00
	178,088.00	199,035.00

**LIABILITIES**

Current		
Payables and accruals, trade	14,690.00	9,184.00
Deferred revenue	26,437.00	53,235.00
	41,127.00	62,419.00

**FUND BALANCES**

Unrestricted General Fund	105,654.00	113,951.00
Restricted Funds		
Legacy	23,926.00	22,665.00
WOW	3,651.00	-
Speed Center	3,730.00	-
	136,961.00	136,616.00
	178,088.00	199,035.00

**Nova Scotia Yachting Association**  
**Statement of General Fund Revenue, Expenditures and Fund Balance**  
**Year ended October 31**

	<u>2009</u>	<u>2008</u>
	\$	\$
Revenues		
Membership dues	25,807.00	26,454.00
Merchandise	13,394.00	15,535.00
Programs	30,269.00	40,066.00
Provincial funding	72,493.00	67,987.00
Directed funding	121,336.00	106,310.00
Advertising and fundraising	7,659.00	3,799.00
Other	5,472.00	2,009.00
	276,430.00	262,160.00
Expenditures		
Salaries - staff	120,349.00	119,972.00
Salaries - contract staff	15,081.00	32,824.00
Programs	93,469.00	42,775.00
Operating	34,095.00	32,339.00
Amortization	6,400.00	5,503.00
Merchandise	9,305.00	11,247.00
Other	2,298.00	1,000.00
	280,997.00	245,660.00
Excess (deficiency) of revenue over expenditures	(4,567.00)	16,500.00
Funds transferred to internally restricted Speed Center Fund	(3,730.00)	-
Unrestricted fund balance, beginning of year	113,951.00	97,451.00
Unrestricted fund balance, end of year	105,654.00	113,951.00





# NOVA SCOTIA YACHTING ASSOCIATION

## Vision, Mission, & Pursuits

Approved by the NSYA Board of Directors, January 10, 2006

### NSYA Vision

To make high performance sailing and recreational boating lifelong activities for Nova Scotians through excellence in competition and training.

### NSYA Mission

To provide leadership, governance and standards to meet the needs of all our members by:

- Promote high performance sailing success at regional, national, and international levels.
- Being the authority and voice of Nova Scotian competitive sailing and recreational boating.
- Providing guidance, leadership, support and services to our membership.
- Supporting national standards and policies for excellence in training, competition, and safety for sailing and recreational boating in Nova Scotia.
- Expanding participation in sailing and recreational boating in Nova Scotia.

### Pursuits

*Note: In determining NSYA Pursuits it is important to keep in mind the four goals of the Canadian Sport Policy (CSP).*

### CSP Goal: Enhanced Participation

**NSYA Pursuit:** To have a significant portion of Nova Scotians enjoy and support competitive sailing and recreational boating activities by;

- Developing participation activities in collaboration with our stakeholders and other organizations.
- Maintaining and strengthening NSYA's delivery of education programs.
- Communicating the values of healthy active living through accessible boating for all Nova Scotians.
- Supporting our member clubs in their pursuit of enhance participation and growth.
- Tracking participation and the demographics

### CSP Goal: Enhanced Excellence

**NSYA Pursuit:** To support athletic achievement leading towards world class results in competitive sailing by:

- Strengthening team and administrative support to athlete development.
- Promoting top quality coaching, equipment and resources at both the provincial and club level.
- Supporting and implementing the CYA long term athlete development program.
- Identifying high performance athletes as they develop from the local level up to the national and international level of competition.

### CSP Goal: Enhanced Capacity

**NSYA Pursuit:** To have a capable and efficient organization developing and supporting quality competitive sailing and recreational boating related activities by:

- Developing, implementing, and supporting programs to ensure that coaches, officials, instructors, and administrators are capable of delivering a quality sport experience to all participants.
- Assisting all areas of the province develop competitive sailing and recreational boating programs.
- Working with members and partners to develop a provincial infrastructure of facilities and programs that make the best use of all resources.

### CSP Goal: Enhanced Interaction

**NSYA Pursuit:** To have strong and active collaboration and communication among partners by:

- Developing a clear understanding and ownership in roles and responsibilities for each part of the organization.
- Actively collaborating and communicating with stakeholders and partners to increase excellence, participation and capacity.
- Actively seek new partnerships to promote our sport.

# MEMORANDUM OF ASSOCIATION OF THE NOVA SCOTIA YACHTING ASSOCIATION

1. The name of the Society is the Nova Scotia Yachting Association.

of the Society shall be used solely for the purposes of the Society and the promotion of its objects.
  2. The objectives of the Society are:
    - (a) To encourage Nova Scotians to become more proficient in managing, handling, cruising and racing any type of sailing or power yacht, through training in safety, sailing, navigation and seamanship.

Provided, further, that if for any reasons the operations of the Society are terminated and there remains, at that time, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall be paid to some other charitable organization in Canada, having objects similar to those of the Society.
    - (b) To serve as the Provincial authority for advancing the interests common to all Nova Scotia yachting organizations, and to act in their mutual behalf as occasion may require.
    - (c) To coordinate Provincial competition, and to select representative teams for national and international yachting events.
    - (d) To coordinate annual programs of regattas and training in areas of Nova Scotia where several yachting organizations may be involved.
    - (e) To acquire, borrow, lend and sell real and personal property as may be desirable to further the objects of the Society.

Provided that nothing herein shall permit the Society to carry on any trade, industry, or business and the Society shall be carried on without purpose of gain to any of the members and that any surplus or any accretions
  3. The activities of the Society are to be carried on in the Province of Nova Scotia, Canada, and adjacent waters.
  4. The registered office of the Society is at 5516 Spring Garden Road, Halifax, Nova Scotia, B3J 1G6.
- Registration Number - 1284312

# BY-LAWS OF THE NOVA SCOTIA YACHTING ASSOCIATION

## DEFINITIONS

1. In these by-laws:
  - (a) “Association” means the Nova Scotia Yachting Association.
  - (b) “Registrar” means the Registrar of Joint Stock Companies appointed under the Nova Scotia Companies Act.
  - (c) “Special Resolution” means a resolution passed by not less than three-fourths of such members entitled to vote as are present at a general meeting of which notice specifying intention to propose the resolution has been duly given.
  - (d) “Yacht” means a pleasure craft driven by wind or power.
  - (e) “Member” means a recognized Nova Scotia Club, Sailing School, or Class association.

## PRECEDENCE

2. If a conflict arises between these by-laws and the current rules of the International Sailing Federation, as adopted and modified by the Canadian Yachting Association, the latter rules shall prevail as long as they are not in conflict with the Societies Act. If there is a conflict between the two, the Societies Act shall prevail.

**Comment [y1]:** Required change as per Societies Act legislation

## MEMBERSHIP

- 3.1 The number of members of the Association is unlimited.
- 3.2 Every member of the Association shall be entitled to send a representative to any meeting of the Association and, if a voting member, to vote at any meeting of the Association and to hold any office, but there shall be no proxy voting.
- 3.3 Membership in the Association shall not be transferable.
- 3.4 The following shall be admitted to membership in the Association:
  - (a) Any Yacht Club or Class Association which has the promotion of yachting as a primary object, and which has a membership of at least ten persons.

- (b) Any Sailing School or business providing boating training with one or more employed or contracted instructors currently certified by the Canadian Yachting Association.

3.5 Membership in the Association shall cease if the member ceases to qualify for membership in accordance with these by-laws.

### **FISCAL YEAR, FEES AND DUES**

- 4.1 The fiscal year of the Association shall be the period from November 1<sup>st</sup> in any year to October 31<sup>st</sup> in the year following.
- 4.2 Changes in annual dues and fees shall be recommended by the Board of Directors, and voted on by the membership at the Annual General Meeting.
- 4.3 Yacht Clubs, Class Associations and Sailing Schools shall pay not less than one-half of the previous year's dues by June 1<sup>st</sup> to be in good standing for the current year, and shall pay the balance by September 1<sup>st</sup>, based on the current number of their members.

### **GENERAL MEETINGS**

- 5.1 The annual general meeting of the Association shall be held within one month after the end of each fiscal year of the Association.
- 5.2 A special general meeting of the Association may be called by the Board of Directors or by the President at any time, and shall be called if at least one-fourth of the voting members so request in writing.
- 5.3 Ten days notice of a ~~general~~ meeting, specifying the date, time and place of the meeting, and in the case of special business, the nature of such business, shall be given to members in writing, via either e-mail or regular mail to their last known addresses. Notice shall be deemed to be given at the time when the e-mail has not been returned or normal mail delivery would be expected. Non-receipt of a notice by any members shall not invalidate the proceedings at any ~~general~~ meeting.
- 5.4 At the annual general meeting of the Association, the following items of business shall be dealt with as ordinary business:
  - (a) Minutes of the preceding general meeting.
  - (b) Consideration of annual reports of Officers and Directors.
  - (c) Consideration of financial statements,
  - (d) Election of President & Directors at Large for the new year.

- (e) Any other business not requiring a Special Resolution.
- 5.5 No business shall be transacted at any general meeting of the Association unless a quorum of at least five members is present.
- 5.6 If a quorum is not present one-half hour after the time specified for the meeting, a meeting convened at the request of members shall be dissolved. Any other general meeting shall stand adjourned to such date, time and place as a majority of the members then present shall direct it and, if a quorum is not present at such adjourned meeting, it shall be adjourned indefinitely.
- 5.7 The President of the Association shall take the Chair at every general meeting of the Association. If the President is absent, the First Vice President present shall take the Chair and, in his/her absence, the Second Vice President. If both Vice Presidents are absent, the members present shall choose a member to take the Chair.
- 5.8 The Chair shall have no vote except in the case of equality of votes when (s)he shall have a casting vote.
- 5.9 The Chair may, with consent of the meeting, adjourn any meeting from time to time and from place to place, but no business shall be transacted at the adjourned meeting other than the business left unfinished, unless notice of such new business is given to the members.
- 5.10 At any general meeting, unless a poll is demanded by at least three members, a declaration from the Chair that a resolution has been carried or defeated and an entry to that effect in the minutes shall suffice, without proof of the numbers of votes for or against the resolution. If a poll is required, it shall be taken in such manner as the Chair may prescribe and the results shall be recorded in the minutes.

#### **VOTES OF MEMBERS**

6. Every Yacht Club, Class Association and Sailing School which is a member of the Association in good standing shall have one vote for each one-hundred of its paid membership, but with a minimum of one vote. Paid membership means that for which dues have been paid to the Association. In addition, the Officers of the Association shall each have one vote.

#### **BOARD OF DIRECTORS**

- 7.1 The management of the activities of the Association shall be vested in a Board of Directors which shall exercise all control not required by these

by-laws or by statute to be exercised at a general meeting. In particular, the Board of Directors shall have power to engage an Executive Director and other staff and to determine their duties and remuneration.

- 7.2 The Board of Directors shall not exceed seventeen (17) people and consist of the following:
- (a) The Officers of the Association.
  - (b) Directors at Large,
  - (c) The Executive Director, ex officio
- 7.3 The Board of Directors may delegate certain duties that it specifies to an Executive Committee, which shall consist of:
- (a) The Officers of the Association,
  - (b) The Executive Director, ex officio,
  - (c) Any other Director(s) temporarily assigned for specific tasks.
- 7.4.1 Any member of a member Yacht Club, Class Association or Sailing School in good standing shall be eligible to be elected to the Board of Directors.
- 7.5 The Executive Committee will assign programme portfolios to Directors at Large

## **OFFICERS**

- 8.1 The Officers of the Association shall be the President, the First Vice President, the Second Vice President, the Treasurer, the Secretary and, if willing and able, the immediate Past President.
- 8.2 The President shall have general supervision of the activities of the Association and shall perform such duties as may be assigned by the Board of Directors from time to time.
- The President shall be the Chair of the Executive Committee and shall be an ex officio member of all committees.
- 8.3 The Vice Presidents shall assume the duties of the President, in the absence of the President, or during such periods as the President may request, and shall perform such duties as may be assigned by the Board of Directors or the Executive Committee from time to time.
- 8.4 The Treasurer shall oversee all financial affairs of the Association, including preparation of the annual budget, monthly financial reports, and the annual balance sheet and statement of revenue and expenditures. The Treasurer shall keep all books and shall ensure that expenditures are within the budget approved by the Board of Directors.

- 8.5 The Secretary shall keep all records, other books and records of the Society of the Association and shall perform such duties as may be assigned by the Board of Directors or the Executive Committee from time to time. The Secretary shall record the minutes of general meetings of the Association, and of meetings of the Board of Directors and the Executive Committee.

### **NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS**

- 9.1 At least two months before the Annual General Meeting of the Association, the President with the advice and consent of the Board of Directors, shall appoint members of the Nominating Committee to nominate the candidates for the Board of Directors in the following year. No member of the nominating committee can be part of the slate of nominees.
- 9.2 All nominations for President and Directors at Large shall be received at least one month before the Annual General Meeting of the Association. The Nominating Committee shall ascertain that the nominees are eligible and prepared to stand as candidates. The list of candidates submitted by the Nominating Committee shall be distributed with the notice calling the Annual General Meeting.
- 9.3 Nominations may be made at any time up to, or from the floor, at the Annual General Meeting.
- 9.4 A candidate for President shall have served on the Board of Directors for at least one year or otherwise be approved as a candidate by a 2/3 (two thirds) majority vote of the current Board of Directors at any Board meeting having a quorum.

### **BOARD MEETINGS**

- 10.1 Meetings of the Board of Directors shall be held as often as the business of the Association may require and shall be called by the Secretary. Notice, specifying the date, time and place, shall be given either orally or in writing including e-mail, to Directors within a reasonable time, but non-receipt of a notice by any Director shall not invalidate the proceedings at any meeting of the Board of Directors.

- 10.2 No business shall be transacted at any meeting of the Board of Directors unless at least five of the Directors are present at the commencement of such business.
- 10.3 Any Board Member who is absent from three consecutive meetings without just cause may be removed by a majority vote of the Board of Directors. Any person so removed may appeal the decision at a general meeting of the Association.
- 10.4 The President shall take the Chair at every meeting of the Board of Directors. If the President is absent, the First Vice President present shall take the Chair and in his/her absence, the Second Vice President. If both Vice Presidents are absent, the Directors present shall choose a Director to take the Chair.
- 10.5 At meetings of the Board of Directors, the Chair shall be entitled to vote as a Director and, in the case of a tie, (s)he shall have an additional casting vote.

#### **ELECTION AND TERM OF OFFICE**

- 11.1 The open positions on the Board of Directors shall be elected by a majority vote of association members in attendance at the Annual General Meeting. Board members may serve for up to two (2) consecutive years without standing for election. Board members are encouraged to serve for two-year terms in order to provide some overlap with other Directors from year-to-year.
- 11.2 The election at the Annual General Meeting shall take place in two parts. The first part shall elect the President for the Association from the qualified candidates who have been nominated. The second part shall elect the Directors to the open positions on the Board of Directors from the qualified candidates including any candidates, if they desire, who were not elected in the first part. The Board will select the Executive Committee and Programme Chairs from the newly elected Board members.
- 11.3 Officers and Directors shall be eligible to serve only two (2) consecutive, two-year terms unless recommended by a 2/3 majority vote of the current Board of Directors at any Board meeting having a quorum.
- 11.4 Any member of the Board may be removed from office by a two-thirds (2/3) majority vote of the Board of Directors at any Board meeting having a quorum. A notice of intent to introduce a motion of removal shall be sent to



all Directors at least fourteen (14) calendar days in advance of the Board meeting.

11.5 Directors can be removed via special resolution of the members before the expiration of their term

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11.65 A vacant position on the Board occurring during the year may be filled by a qualified Association member appointed by the President or his/her designate, subject to approval of the Board.

## PROGRAMMES

12.1 The Board of Directors shall establish programmes, which may or may not be supported by a committee. The number and structure of committees may vary from time to time, but the organization shall cater to the following programmes and activities, as a minimum.

- |                              |   |
|------------------------------|---|
| (1) Learn to Sail            | (2) Learn to Cruise & Learn to Power                |
| (3) Women's Sailing          | (4) <del>Officials Development</del> Race Officials |
| (5) Racing Rules & Appeals   | (6) Safety  |
| (7) Handicap Assignment      | (8) Public Relations/Fundraising                    |
| (9) Disabled Sailing         | (10) Racing & Teams                                 |
| (11) Athletes Representative | (12) Speed Centre                                   |

12.2 Each Committee Chair shall be a director of the Association or report to the Board and shall perform such duties as may be assigned by the Board of Directors from time to time and shall report regularly to the Board of Directors.

## ANNUAL FINANCIAL STATEMENTS

13 The Board of Directors shall audit and present to the annual general meeting a balance sheet and statement of revenue and expenditures for the preceding year. The Directors shall state whether, in their opinion, these record a true and correct view of the Association's affairs. A copy of these financial statements shall be filed with the Registrar within sixty days after the annual general meeting.

## AMENDMENT OF BY-LAWS

14. The Association has the power to repeal or amend any of these by-laws by Special Resolution.

## MISCELLANEOUS

- 15.1 The Association shall file with its annual statement a list of its directors, with their addresses, occupations and dates of appointment or election, and shall within fourteen days of a change of directors notify the Registrar of the change.
- 15.2 The Association shall file with the Registrar a copy of every Special Resolution, within fourteen days after the resolution is passed.
- 15.3 The Association does not have an official seal.
- 15.4 The books and records of the Association may be inspected by any member at any reasonable time at the registered office of the Association.
- 15.5 Contracts, bills and exchange and other documents shall be executed on behalf of the Association as prescribed by the Board of Directors.
- 15.6 The borrowing powers of the Association may be exercised by Special Resolution of the members.

Certified to be a true copy of the ~~complete~~<sup>complete</sup> by-laws of the Nova Scotia Yachting Association as approved by NSYA Membership and as amended to ~~November 28, 2009~~<sup>date</sup>.

~~Amended at Halifax, this 29<sup>th</sup> day of November, 2008~~

Amended at Halifax this 28<sup>th</sup> day of November, 2009

**Comment [y2]:** Bylaw amendments do not take effect until they are filed with the Registry

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## 2009 CLUB MEMBERSHIP REPORT Number of declared members as of Oct. 31/09

<b>Club Name</b>	<b>2009</b>	<b>2008</b>
Armdale Yacht Club	250	250
Aylesford Lake Yacht Club	30	30
Barrachois Harbour Yacht Club	21	21
Bedford Basin Yacht Club	193	204
Bras d'Or Yacht Club	35	35
Chester Bay Yachting Association	25	31
Chester Yacht Club	243	234
Dartmouth Yacht Club	320	309
Dobson Yacht Club	4	4
Grand Lake Yacht Club	10	10
Hubbards Yacht Club	10	10
Isle Madame Boat Club	5	0
LaHave River Yacht Club	120	124
Lunenburg Yacht Club	109	98
Mira Boat Club	0	5
Northern Yacht Club	28	28
Petpeswick Yacht Club	30	25
Pictou Yacht Club	20	20
Queens Recreational Boating Association	12	12
Royal Cape Breton Yacht Club	0	16
Royal Nova Scotia Yacht Squadron	592	608
Royal Western Nova Scotia Yacht Club	17	17
Sail Able Association of Nova Scotia	5	9
Shearwater Yacht Club	145	154
Shelburne Harbour Yacht Club	60	60
Spanish Bay Yacht Club	0	4
St. Margaret Sailing Club	134	142
Waegwoltic Club	60	60
Wallace MacAskill Yacht Club	22	26
<b>Total</b>	<b>2500</b>	<b>2546</b>

**Note: Fee per declared member = \$20.00. Breakdown: \$10.00 to NSYA, \$10.00 to CYA**

# PROPOSED 2010 CYA/NSYA MEMBERSHIP DUES STRUCTURE

## Overview

- Given that the Membership Dues account for 10% of total NSYA Revenue (2008 fiscals).
- Given that NSYA programs and services are expanding; new funding opportunities for members, new LTS program, increases in admin costs, etc.
- And given there has not been an increase in the membership dues that NSYA charges since 2003, the NSYA Board of Directors passed the following 2010 Membership Dues increases subject to approval at the NSYA Annual General Meeting.

## 2010 Proposed Membership Dues

Category	Current Dues 2009	Proposed Dues 2010
Club Member	\$20	\$24
Sailing School	\$150	\$200
Class Association	\$35	\$65

# REPORTS



## PRESIDENT'S REPORT

The 2009 season is behind us and it was another action packed year on a number of fronts. Early in the season the NSYA selected a very successful Canada Games Team which went on to win medals in all events. The best Canada Games sailing performance ever – 1 Gold and 3 Silver medals. We started three years ago and the results of hard work and good coaching paid off at the event.

Another highlight of the season was the resounding success of the International Laser Class Senior and Masters World Championships at St. Margaret's Sailing Club. This was the biggest sailing event held in Canada – ever, with sailors from over 50 countries in attendance. Congratulations to co-chairs Barbara Pike and Rod Millar, the membership of SMSC, the many members of the sailing community, corporate sponsors and all three levels of government who pitched in to make this event great. In addition the regatta left significant legacy assets which will be a benefit to SMSC and the larger sailing and boating community for years to come.

We had another successful Marblehead to Halifax hosted by the RNSYS with nearly 100 boats competing.

We at the NSYA, through coach funding assistance have supported the Spring and Fall Series at the RNSYS for all sailors in Nova Scotia and from other Maritime provinces in 420's and Lasers. Our goal is to make competitive sailing a year round activity. We now have on water training programs from March through November and encourage our dinghy racers to participate in Mid-Winter training and regattas down south. This approach goes hand in hand with our continued support of the NS 420 Circuit which now has four stops. We had 71 boats participate in the series in 2009. This is a great program for sailors in Learn to Sail programs who want get more action on the water on the weekends.

The NSYA has made major commitments to training sailing instructors in the past and we will continue to do so. This year 58 participants went through the instructors program and another 8 instructors attended the Learn to Race Course. As mentioned at our last AGM we planned to start a Mobile Learn to Sail Program. This year we introduced a pilot in Cape Breton for a six week stint in July. The program was composed of 4 Optimist dinghies, coach boat, a covered trailer and two instructors. In 2010 we plan to add two more Optimists and an Access Dinghy for disabled sailors and run for a

full eight weeks in various communities in Cape Breton. I thank NS Health Promotion and Protection, Support 4 Sport, Color and North Sails Atlantic for their financial assistance in getting this programme going. We plan to introduce more communities in Nova Scotia to the sport of sailing in 2010!

As always we continue to work closely with the yacht clubs in the management of the yacht handicap system. I thank Mike Hoyt and his Handicap Committee for their tireless efforts making the system as fair as possible. This year we implemented the conversion to PHRF from the ASPN handicap system to appeal to more racers in our area and from away.

My report only highlights on some of the endeavours of the NSYA in the last year. I encourage you to read each of the committee commentaries in the annual report for a flavor of the full spectrum of activities of the NSYA. We post the Annual Report on our website as well.

I would like to thank Lisa Ross our technical director and Mike Todd, head coach for their efforts during their tenure at the NSYA. They are moving on, they have helped many dinghy racers across our province improve their racing skills. Not to mention a few life skills along the way!

Finally, I would like to thank our board members for their time and careful consideration over the last year and as well as our partners at Nova Scotia Health Promotion and Protection, Sport Nova Scotia and the Canadian Sport Centre Atlantic.

Respectfully Submitted,

Michael Archibald  
President

# EXECUTIVE DIRECTOR'S REPORT

At this time last year the NSYA office and Board members were putting together the final pieces of our quadrennial submission to Nova Scotia Department of Health Promotion & Protection.

This submission is one of the most important documents we put together. It shows our major funding partner, and ourselves, what we are doing well and where we need to improve.

It's a lengthy document covering more than 300 pages based on four measurable categories; Participation, Collaboration, Excellence, and Capacity. A score is assigned to each sports submission and then ranked 1 through 44.

Our ranking then determines our provincial funding amount through 2013 (subject to annual provincial government budget approval of course!).

When results were released, the NSYA was pleased to find ourselves ranked third overall behind Soccer and Ice Hockey and just ahead of Curling and Basketball. We achieved all the points available in the Excellence category thanks to Nova Scotia producing National Team sailors and Paralympic Champions!

We also did well when it comes to Collaboration, working together with outside organizations to benefit our sport.

Two areas where we could have done better are Participation and Race Officials.

We know that a great number of Nova Scotians are impacted by sailing programs every year, we just can't prove how many. It's for that reason that we have begun collecting participation data from each club so we can back up our claims. Many thanks to all those who sent their information in this year.

That information will also give us more information about the demographics of the sailing community which will be most helpful when applying for program funding from various sources.

As for the number of Race Officials, did you know that with all the National, Regional, and World Championships that Nova Scotia Yacht Clubs have hosted over the years we only have 3 National Race Officers and 1 National Judge in Nova Scotia?

Three years ago we recognized a real shortage of officials in the province and as such implemented a plan to increase that number.

Thanks to the efforts of our Race Management Chair Sheila Brown and Course Conductor Rob Williams we were able to increase the number of Assistant Club Race Officer and Club Race Officer levels Provincial officials by more than 300% over the past 3 years. However we still have a real shortage of Race Officers and Judges at levels about those.

Supporting Race Officials who wish to attain higher levels, launching our Mobile Sailing Program, continuing to support elite sailors both at the Provincial and National levels, and working with partners for the benefit of our sport will ensure that we remain on the podium when it comes to the provincial sport ranking system.

Respectfully submitted,

Frank Denis  
Executive Director



# ABLE SAIL REPORT

The 2009 sailing season for our organization was one of the best in many years. This year with the support of a grant from Student Employment Program, we were able to hire a full-time learn to sail instructor. This allowed us to provide increased sailing opportunities for persons with disabilities from June 1 until September 1. As well, we were able to offer sailing opportunities at two different yacht clubs. Our two Martin 16's were sailed out of the Royal Nova Scotia Yacht Squadron and were used by our learn to sail instructor. Our keelboat, Freedom Independence, sailed out of the Dartmouth Yacht Club.

Our sailing season kicked off in late May with our annual Sailable Bar-B-Q in conjunction with the Canadian Paraplegic Association. The weather cooperated and we had five boats in use that allowed us to get many people with disabilities onto the water. With the help of CPA staff and volunteers, it was a very successful day.

As mentioned earlier, Sailable was able to hire a full-time learn to sail instructor. Because of this, we were able to offer several opportunities for individuals to try sailing for the first time and for others to spend time on the water and become better sailors. When the weather cooperated, our instructor was booked solid. Our sailing instructor was also able to run one week workshops both in July and August in conjunction with the IWK Children's Hospital. Children with disabilities were able to come out during the week and had the opportunity to go sailing on one of our Martin 16 fully adaptable sailboats. The workshops were well attended and many children with disabilities were able experience the joy of sailing.

One Sailable member, Steven Dunn, had the opportunity to go to Edinburgh Scotland. Steve was a crew member on board the Tenacious, a class A sail boat that is totally accessible to persons with physical disabilities. During the 8 day voyage from Edinburgh Scotland to London England Steve was expected to participate in all aspects of sailing the boat from steering to putting up and down the sails to even cleaning the inside of the vessel daily. This was a once-in-a-lifetime opportunity and we were very excited that Steven was able to participate.

Sailable also had two members attend the Mobility Cup in Toronto from August 31-September 4. The Mobility Cup is an annual regatta for persons with disabilities.

Next year the event will be held in Vancouver, British Columbia.

Around the province, another yacht clubs provided sailing opportunities to persons with disabilities. The Northern Yacht Club in Sydney and the Bras d'Or yacht club have Access Dingy's and the St. Peter's yacht club had a sailing instructor for their disabled sailing program.

We look forward to another exciting sailing season next year and hope that we can build on the momentum from our best sailing season ever!

Respectfully submitted,  
Paul Tingley  
Able Sail Chair

# RACE MANAGEMENT REPORT

This year was the third and final year in the three-year transition that NSYA adopted for the full implementation of the NSYA policy, adopted in March 2006, on the use of certified race officials at regattas. The Policy lays out the standards of preparation and experience required for the conduct of races at the individual club and provincial levels.

As in 2007 and 2008, the implementation was facilitated by the NSYA which sponsored and supported race officer development through several formal seminars and the encouragement of members to act as race officers at regattas in order to gain further race management experience. To achieve certification at levels 2 and above and to maintain certification, playing an active role in at least two regattas per year is required under CYA and NSYA policy. Moreover, CYA Policy now requires that Club Race Officers demonstrate sufficient experience in race management that they could manage all on- water aspects of a race.

Seminars for race officers must, in accordance with CYA Policy, be offered by certified course conductors. Rob Williams who is a certified course conductor taught several Race Management seminars this year. The first was held at the St. Margaret's Sailing Club on April 25 with 21 people in attendance. This seminar, which included both Level 1 and Level 2 of the Race Management course, was specifically intended to offer training in race management to individuals interested in volunteering at the 2009 Nautel Laser World Championships held in August at SMSC. Baddeck Yacht Club on May 23 was the venue for the second seminar of the season. Over 20 people were in attendance, the majority of whom took the full course for level 2 certification. Rob offered a Level 1 course, again at SMSC, on July 30.

On the basis of their course completion plus their involvement in regatta management, a further 52 people were certified at Level 1 (Assistant Race Officer) and 16 people were certified at Level 2 (Club Race Officer). These certifications again increase the numbers of certified race officers in Nova Scotia.

	2006	2007	2008	2009
Assistant Race Officer	32	63	70	106
Club Race Officer	13	40	46	44
National Race Officer	2	3	3	3
Senior Natl Race Officer	1	1	2	2
Club Judge	0	4	4	4
Provincial Judge	3	4	4	3
National Judge	0	1	1	1
Senior National Judge	1	1	1	1

The NSYA maintains an up-to-date roster of these certified officials and will assist any club seeking appropriate levels of race management for regattas. NSYA also has available a booklet "Join the Race Committee Team: An entry level training manual for race committees" published by the CYA, which gives an overview of the role of the Race Committee and the functions of the different individuals who make up the RC.

The Regatta season unfolded in accordance with dates previously agreed by the Rear Commodores and, to all accounts, a full competitive sailing season was enjoyed. The highlight of the year was the 2009 Nautel Laser World Championships held in August at SMSC. The Seniors competition was held August 19-26 and the Masters August 30- September 5. The investment of time and energy in race management training paid off. The overall competition management was in the hands of several senior national and international race officers from across Canada ably supported by local volunteers, many of whom had taken the NSYA seminars. Graduates of the seminars were present on all start, finish and pin boats and also on many mark boats. The Championships were a great success with competitors from around the world. Several international volunteers also worked alongside Nova Scotians in various capacities on land and on the water.

The success of all regattas is testament to the commitment of clubs, competitors, volunteers, race officers and judges to a high standard of racing, ensuring fairness, consistency and enjoyment for all participants, the very values that NSYA espouses and wished to foster through its Race Management Policy.

Respectfully submitted,

Sheila A. Brown  
Race Officials Chair

# CRUISING & POWER REPORT

The Learn To Cruise program in 2009 was conducted by 6 active instructors: Ed Bottrell, Eric Grant, Mike Ernst, Mike Whitehouse, Bob Schwartz and Dave DeWolfe.

Here is a breakdown of the number of students by course.

<b>Course</b>	<b># Students</b>
Basic	35
Intermediate	20
Advanced	15
PCOC	46
Coastal Navigation	19
Other – introductory, Set skills improvement, Set Sail IV (SMSC)	54

All told, there were 70 students enrolled in the on-the-water cruising courses (Basic, Intermediate and Advanced), 19 in Coastal Navigation, 46 in PCOC and the balance in various short programs. The total number of students in all programs was 189. 42% of students in the on-the-water cruising courses were from outside Nova Scotia.

I think that given the bad weather at the start of the season and some cancellations that resulted from it, the season was pretty successful.

I would expect more activity next year, as 2 instructors who were not active this year expect to be active in 2010.

Respectfully submitted,

Dave Dewolfe  
Cruising & Power Chair

# YOUTH COACH REPORT

This season saw a lot of hard work from the top athletes and a lot of success from those athletes.

The year started out with a number of athletes heading down to the world cup event in Miami, and the winter continued with some of the younger athletes participating in a training camp in the BVI's. A great thanks goes out to all of the people in the BVI who helped out and made this camp happen, especially Chris Watters. Throughout all of this winter dryland training also was full on with almost all of the top athletes working very hard in the gym and really setting up their season properly.

Once the on water season started in Mid April we were full on out of the blocks. With a training camp for the 29ers with Rob Fox and a National Team training camp for the radial girls both in NS, we were able to get some strong miles on the water. The second world cup that we attended was in Holland at the end of May and it was a huge learning experience for everyone that went. Long days on the water and a great cultural experience for all of the athletes.

Once back home we had Canada Games trials which were over two weekends. Thanks to all that came out to make the racing exciting, but in the end we had one of the strongest Canada Games teams to date. After the trials the 29ers had another camp with Rob and the younger sailors started with their programs. Athletes went to North Americans and the 29ers went to World Championships in Lake Garda, Italy the start of July.

In July we had both a Laser and Radial National team camp in the bay. Paul Goodison and Nick Thompson came down to train with us and it was one of the highlights of the summer in training. The guys had long days on the water and worked very hard. The improvement was visible in their sailing.

Start of August saw the US nationals which lead us into Canada Games. This was the most successful year NS has ever had with four out of four medals. Jono and Teddy in 29er received gold, Dana and Karen in 29er, Tom Brosky in laser and Erin Rafuse in radial all received silver. NS also won the team competition for best team, which is the first time we have done this.

World Championships were held in St Margerets Bay right after Canada Games and another world class regatta. With lots of tight racing and a great showing by Canada in sailors, venue and race committees. It was a great regatta and a great end to a very busy summer of sailing in NS.

The last major regatta of the year was NQR and Erin Rafuse had a great regatta to place 7th overall (check result please). Tom Brosky also had his best NQR to date with many top end finishes.

This is the end of my time as NSST coach and thank you all for making it a memorable time.

Respectfully Submitted,

Mike Todd  
NSST Coach

# SAFETY REPORT

Once again it is my pleasure to submit the the annual report pertaining to safety initiatives and activities conducted on behalf of the NSYA below.

## **Complaints to NSYA - Halifax Harbour**

Halifax is Nova Scotia's largest and busiest year-round commercial port. Additionally, during the sailing season, many NSYA members and non-members alike utilize the port for recreational sailing. It is inevitable that occasionally the common use of this resource will result in misunderstandings and clashes between the various users.

This year the NSYA received four complaints from various organizations pertaining to the operation of recreational sailing vessels within the harbour and traffic lanes. NSYA attended several meetings between local yacht clubs and various governmental organizations to provide an objective observer to the process and to assist in resolving any conflict between commercial and recreational users of the waterway. These meetings have been effective in improving the safe operation of recreational sailing vessels, particularly those involved in weekly regattas, etc.

Anecdotally, it is felt that the frequency of incidents was stable from previous years.

Certainly it is not always about conflict and unsafe operations. Several agencies were very complimentary in their comments concerning the safe manner in which the race committee for the Marblehead Ocean Race managed the finish line this past year in Halifax; NSYA helped relay that message.

## **HMAC**

The Halifax Marine Advisory Committee (HMAC) is comprised of government, industry and recreational stakeholders of the Port of Halifax including the Atlantic Pilotage Authority, police forces, rescue services, the coast guard and others which meet bi-monthly. NSYA is a member of this committee.

Although meeting topics are Halifax centric, membership in this committee is valuable because it gives the NSYA access to various government, emergency response organizations and contacts within the marine sector; the topics discussed often affect member's province wide.

## **Stakeholder meeting**

At the beginning of the 2009 sailing season NSYA coordinated a meeting between all of the yacht clubs in the Harbour and other members of the HMAC. This meeting resulted in the dissemination of regatta guidelines for races in the harbour and sharing of various initiatives and changes affecting the recreational marine sector.

## **Changes to Boating Laws**

There have been numerous changes to boating laws in Canada during the last season that affects members of NSYA. Most notably, since 15 September 2009 everyone who operates a motorized pleasure craft must carry proof of competency to operate the vessel on board at all times on motorized pleasure craft.

## **Boating law enforcement**

Under the Contraventions Regulations (applicable to Nova Scotia) authorities can ticket offenders on the spot for offences such as disobeying speed limits or careless operation of a vessel, instead of requiring them to appear in court.

Most on-water enforcement authorities have a zero tolerance policy regarding missing safety equipment on a boat. Remember, everyone on board your pleasure craft must have, and should be wearing, a Canadian approved, appropriately sized flotation device (either a lifejacket or personal flotation device) that is in good condition. This contravention could cost you over \$200 for each violation!

Fines\* for common boating offences:

- Operating a vessel in a careless manner - \$250
- Speeding - \$100
- Underage operation of a personal watercraft - \$100
- Operating a power-driven pleasure craft without the required Pleasure Craft Operator Card - \$250
- Insufficient number of approved, appropriately sized flotation devices - \$200 for each absent device

\* Not including administrative charges.

Respectfully submitted,

Chris Connor  
Safety Chair

# HANDICAPPING REPORT

For the 2009 season NSYA introduced PHRF handicapping to Nova Scotia while still maintaining ASPN for this final year. Approximately one half the clubs in Nova Scotia used PHRF for scoring their races while a number continued to use ASPN. Starting with the 2010 season NSYA will no longer provide or support ASPN handicapping.

The Handicap Committee of NSYA will continue to make its mission to provide and support fair handicapping to all member clubs and yachts of Nova Scotia. This committee meets monthly and over the past year committee members put in many extra hours to accomplish our goals for 2009. The following list outlines the accomplishments achieved in 2009 as well as new tasks for the 2010 season.

## 2009 Milestones

1. Maintained handicaps for 707 active yachts in Nova Scotia in both ASPN and PHRF with race and non spinnaker handicaps for each yacht as well as providing handicaps for all new vessels requesting one.
2. Conversion of all NSYA ASPN handicaps to PHRF. This process entailed considerable research to validate key reference boats in our fleet against key fleets in North America.
3. Established existing adjustments as PHRF equivalents for 2009 and comparison of adjustments to other areas in North America.
4. Established recommended A factor of 695 and B factor of 525 based on median boat in NS having PHRF=171.
5. Modified on line handicap web application with downloadable documents and updated to reflect change from ASPN to PHRF.
6. Provided seminars and materials for scoring races using PHRF NS handicaps for member clubs.
7. Revised and published PHRF NS manual to reflect changes.
8. Implementation of Non Spinnaker ratings for all boats.

## Action Plan for 2009/10

1. Regular business of Committee
2. Review boats with provisional ratings and update where necessary.
3. Review current list of adjustments for modifications and/or additions based on PHRF allowing for finer adjustments than ASPN.
4. Review definitions in Handicap manual and continue to update manual.
5. Review the recommended A and B factors used in Time on Time racing.
6. Documentation of handicapping procedures for rating review, establishing provisional ratings and removing provisional from ratings. This will be published in handicap manual which will be available on the NSYA web site.
7. Work with the Premier Class Association to bring this group of vessels back under NSYA umbrella and into the PHRF NS system.

As chair I would like to thank the members of our committee for their hard work and dedication.

Respectfully Submitted,

Mike Hoyt  
Chair  
Handicapping Committee

# SPEED CENTRE REPORT

The Speed Center Atlantic hosted a number of important training opportunities this year in the Radial and 2.4 classes – there were also Laser camps which were financed by the Canadian Sailing team. In all of these camps CSC Atlantic was an important partner providing physio, massage therapy and Sport Psyche headed up by Colin Guthrie and Leo Thornley. This year we also purchased 4 new spin bikes which were used extensively by the Laser and Radial athletes to breakdown lactic acid following training sessions.

There were: 2 training camps for the Radial class coached by Larry Lemieux and Brian Todd in May and July

2 training camps for the Laser class coached by Tommy Wharton and Brian Todd in June and July

1 training camp in the 2.4 meter class coached by Stellan Berlin and Brian Todd in July

All camps were attended by CST members with other sailors invited that were up and coming – local sailors not CST were able to access these sessions. The first radial training camp was held from RNSYS and the rest were held from SMSC. The July Laser camp featured training guests Paul Goodison and Nick Thompson from Great Britain, Paul, an Olympic Gold medalist and subsequent Laser Worlds winner and Nick finished in the top 5 at that event.

Charters were weaker than expected this year, we had hoped to have boats available for the Masters Worlds but there seemed to be little interest, maybe our price was too high for a long event. The rest of the time all boats were used by CST members within our mandate to provide boats.

After all is said and done this year we have 2 new Centers for CST training camps. Our new center at SMSC is well located for camps during the summer, we have the Spin bikes located there now along with some office items, CSC Atlantic will be “branding” the location with Signage and pictures inside the building. I have spoken with Wayne Trowse, the commodore of SMSC, on use of the building and we are going to develop a land and center use package so that visiting teams are aware of their opportunities with the center and the SMSC property.

RNSYS has also developed a new building in which CSC Atlantic has invested for training camps held from that location. future development of the space available at this location is still in process. Thank you to both of these clubs for stepping up to the plate for performance sailing.

Respectfully Submitted,

Brian Todd  
Canadian Sailing Team

# NOMINATING COMMITTEE REPORT

The Committee recommends the following slate of candidates for election to the Board at the AGM. The Board comprises no more than 17 members including the Executive Director, ex officio.

	<b>Name</b>	<b>Position</b>	<b>Term</b>
1	Paul Rafuse	President	2009-2010
2	Mike Archibald	Past-President	2009-2011
3	Matthew Stokes	Director-at-Large	2008-2010
4	Karen Fowler	Director-at-Large	2009-2011(R)
5	Dwayne Primeau	Director-at-Large	2008-2010
6	Mike Evans	Director-at-Large	2008-2010
7	Chris Connor	Director-at-Large	2009-2011(R)
8	Mike Hoyt	Director-at-Large	2009-2010(R)
9	Peter Astephen	Director-at-Large	2008-2010
10	Arthur McNeil	Director-at-Large	2009-2011(R)
11	Dave DeWolfe	Director-at-Large	2008-2010
12	Mark Gwynn	Director-at-Large	2008-2010
13	Jane Filbee	Director-at-Large	2008-2010
14	Lynn Davis	Director-at-Large	2009-2011
15	Paul Tingley	Director-at-Large	2009-2011(R)
16	Brian Todd	Director-at-Large	2009-2010 (R)
17	Frank Denis	Ex officio	

(R) indicates Renewal Appointments.

The Board, once elected, will name the other officers - First and Second Vice-Presidents, Treasurer and Secretary in accordance with the By-Laws.

Respectfully submitted

Sheila A. Brown, Chair  
October 24, 2009



# NOTES

# THANK YOU TO OUR SUPPORTERS

