

# NOVA SCOTIA YACHTING ASSOCIATION 2011 ANNUAL REPORT



**NOVA SCOTIA YACHTING ASSOCIATION**

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# **MEMBER YACHT CLUBS, SAILING SCHOOLS & CLASS ASSOCIATIONS - 2011**

## **Yacht Clubs**

Armdale Yacht Club  
Aylesford Lake Yacht Club  
Barrachois Harbour Yacht Club  
Bedford Basin Yacht Club  
Bras d'Or Yacht Club  
Chester Bay Yachting Association  
Chester Yacht Club  
Dartmouth Yacht Club  
Dobson Yacht Club  
Grand Lake Yacht Club  
Hubbards Yacht Club  
Isle Madame Boat Club  
LaHave River Yacht Club  
Lunenburg Yacht Club  
Northern Yacht Club  
Petpeswick Yacht Club  
Pictou Yacht Club  
Queen's Recreational Boating Association  
Royal Cape Breton Yacht Club  
Royal Nova Scotia Yacht Squadron  
Royal Western Nova Scotia Yacht Club  
Sail Able Association of Nova Scotia  
Shearwater Yacht Club  
Shelburne Harbour Yacht Club  
St. Margaret Sailing Club  
Waegwoltic Club  
Wallace MacAskill Yacht Club

## **Sailing Schools**

Camp Kadimah  
Canadian Coast Guard College  
Discovery Sailing  
In Slocum's Wake Yacht Training  
Mabou Sailing & Boating Club  
Mira Boat Club  
Municipality of the District of Yarmouth  
Nova Scotia Sea School  
Regional Cadet Sailing School - Atlantic  
Sail Mahone Bay  
Shining Waters Marine  
Sou'Wester Adventures  
St. Mary's Boat Club

## **Class Associations**

Boddington's Deep Draught Yacht Club  
Chester Classic Fleet  
COAST Opti Society  
J24 Class Association  
Nova Scotia Ice Yacht Club  
Premier Class Association

# 2011 BOARD OF DIRECTORS & STAFF

## Executive

President	Dwayne Primeau
1st Vice President	Richard Dube
2nd Vice President	Sean Kelly
Treasurer	Jane Filbee
Secretary	Grant Machum
Past President	Paul Rafuse

## Directors at Large

Peter Astephen  
Andrew Childs  
Chris Connor  
Lynn Davis  
Dave DeWolfe  
Karen Fowler  
Mike Hoyt  
Sean Kelly  
Arthur McNeil  
Andrew Murphy

## Staff

<b>Executive Director</b>	Frank Denis
<b>NS Sailing Team Coach</b>	Rosie Chapman (to June 2011) & Craig Guthrie (current)
<b>Mobile Sailing Instructors</b>	Katy Rehse & Carson Murray

# SERVICES OF THE NOVA SCOTIA YACHTING ASSOCIATION

The Nova Scotia Yachting Association (NSYA) is the provincial governing body for the sport and recreation of sailing. NSYA is a member of Sport Nova Scotia, which is supported by Nova Scotia Health & Wellness. The NSYA actively:

1. Represents the interests of yachtsmen provincially (and nationally through the Canadian Yachting Association), and coordinates the activities of yacht clubs and sailing schools throughout the province.
2. Emphasizes safety, co-operating with the Canadian Coast Guard and other agencies in programmes of education and incident reporting and maintaining accessibility to all Nova Scotian waters by the yachting community.
3. Assists yacht clubs and sailing schools to teach the CYA Learn-To-Sail, Learn-To-Windsurf and Learn-To-Cruise (sail and power) and Pleasure Craft Operator Card programs, by training instructors and coaches to national CYA standards.
4. Provides a Provincial Coach to identify and prepare promising youth sailors for major events, at regional, national and international events.
5. Develops a team for the Canada Games, and assists Nova Scotia members of the National team prepare for the Olympic Games or other international events.
6. Encourages women sailors by holding on and off the water seminars and an annual keelboat championship for women.
7. Coordinates an annual provincial race schedule for all open events.
8. Encourages Yacht Clubs to host regional, national or international events, by providing advice, qualified Race Officers and Judges. Helps to coordinate events sponsored by more than one yacht club.
9. Trains Race Officers and Judges to national CYA standards.
10. Operates a racing-rules Appeals Committee at the provincial level, and provides advice to Club Protest Committees.
11. Maintains PHRF-NS Performance Handicap Racing Fleet system of keel boat performance handicapping, as a Fleet within PHRF system.
12. Recommends experts on a wide variety of subjects to yacht clubs or sailing schools seeking speakers for seminars and special courses.
13. Continuously monitors developments in the yachting scene to ensure that Nova Scotia yacht clubs and sailing schools are in a position to maintain their enviable position in the forefront of the sport.

# **AGENDA**

## **2011 ANNUAL GENERAL MEETING**

12 noon  
Saturday, November 19, 2011  
Saraguay House, Halifax

### **AGENDA**

- I APPROVAL OF AGENDA
- II APPROVAL OF THE 2010 ANNUAL  
GENERAL MEETING MINUTES
- III BUSINESS ARISING
- IV FINANCIAL REPORT
- V PRESIDENT'S REPORT
- VI EXECUTIVE DIRECTOR'S REPORT
- VII COMMITTEE REPORTS
- VIII NOMINATING COMMITTEE REPORT
- IX NEW BUSINESS
- X ADJOURNMENT

Following the AGM the NSYA will be holding its annual awards lunch. Cost is \$15.00 per person.





# Nova Scotia Yachting Association 2010 Annual General Meeting Meeting Minutes

November 20, 2010 ~ Saraguay House

## Members Present:

Armdale Yacht Club (Jim McBurney), Bedford Basin Yacht Club (Dan Sargeant), Bras d'Or Yacht Club (Dr. Art Coakley), Dartmouth Yacht Club (Gordon Hart), Northern Yacht Club (John Anderson), Royal Nova Scotia Yacht Squadron (Matthew Murphy), St. Margaret Sailing Club (James Edwards), Discovery Sailing (Dave DeWolfe), Sou'Wester Adventures (Eric Grant), Premier Class Association (Grant Machum)

## NSYA Board Members:

Mike Archibald, Chris Connor, Dwayne Primeau, Paul Rafuse.

## Observers:

Frank Denis (Recording Secretary), Barbara Pike, Jeffrey Nelson, Jason Penney, Gordon Hart, Brad Boudreau, Sean Kelly, Elizabeth Shaw, Robert Williams, Cindy Roberts, Susan Beatty, Sandy Beatty, Jim Hartling, Ruth Hartling, Claire Vander Joyce, Roger Perry, Barb Perry, Elaine Fougere, Vander Fougere, Julien Fougere, Paul Bezanson, Carol Gallant, Shirley Bezanson, Marcel Simard, Eric Grant, Mike Whitehouse, Linda Whitehouse, Mathew Akin, Bob Akin, Mary Keddy.

Prior to the meeting Gerry Giffin, President of the Canadian Yachting Association provided an update on the CYA.

## 1 – Approval of the Agenda

Motion: To approve the agenda as circulated.  
Moved: Matthew Murphy, Seconded: Gordon Hart.  
Carried.

## 2 – Approval of 2009 Meeting Minutes

Motion: To approve the 2009 Annual General Meeting minutes as circulated.  
Moved: Jim McBurney, Seconded: Mike Archibald.  
Carried.

## 3 – Business Arising

There was no business arising from the 2009 Annual General Meeting.

## 4 – Financial Report

Paul Rafuse presented the 2010 NSYA Financial Report on Treasurer Jane Filbee's behalf.

The NSYA generated a surplus of just over \$7000 this year.

Noted that these are unaudited financial statements.

Motion: To approve the 2010 NSYA Financial Report.

Moved: John Anderson, Seconded: Dan Sargeant.

Carried

## 5 – President, Executive Director, & Committee reports

Motion: To approve the reports as presented in the 2010 Annual Report Booklet.

Moved: Gordon Hart, Seconded: Art Coakley. Carried.

## 6 – Nominating Committee Report

Mike Archibald, Nominating Committee Chair, presented his report. Noted that Matthew Stokes has removed his candidacy from the slate of directors as he will be re-locating outside the province.

Motion: To approve the Nominating Committee Report as circulated with the deletion of Matthew Stokes name from the report.

Moved: Jim McBurney; Seconded: Dan Sargeant.

Carried.

Dwayne Primeau, new NSYA President, introduced himself and stated that in 2011 the NSYA will

1 – Continue to help programs increase participation

2 – Ensure that our competitive sailors have the resources to continue to strive for excellence.

3 – Improve communications with members specifically when it come to "Value for CYA/NSYA Membership"

Dwayne thanked Past Presiden Paul Rafuse and "retiring" NSYA Board members.

## 7 – New Business

There was no New Business.

## 8 – Adjournment

Motion: To adjourn the meeting.

Moved: Jim McBurney. Carried.



**NOVA SCOTIA YACHTING ASSOCIATION**

**FINANCIAL STATEMENTS**

**October 31, 2011**

# NOVA SCOTIA YACHTING ASSOCIATION

## Notes to Financial Statements

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For the year ended October 31, 2011

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1) DESCRIPTION OF OPERATIONS

The Nova Scotia Yachting Association (NSYA) is a non-profit organization established to encourage Nova Scotians to become more proficient in managing, handling, cruising and racing sailing or power boats through training in safety, sailing, navigation and seamanship.

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2) SIGNIFICANT ACCOUNTING POLICIES

The financial statements have been prepared in accordance with accounting principles generally accepted for non-profit organizations and include the following policies:

*Inventory*

Inventory is valued at the lower of cost or net realizable value.

*Deferred Revenue*

Amounts received which relate to future periods are presented as deferred revenue on the balance sheet.

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3) SPORT NOVA SCOTIA TRUST ACCOUNT

Sport Nova Scotia maintains a bank account into which funds for salaries are deposited and through which salaries are paid.

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4) FUNDS - Legacy Fund & WOW! Women on Water Fund

Legacy Fund

The NSYA maintains a restricted investment account with National Bank Financial whose interest is used to fund eligible athletes.

WOW! Women on Water Fund

The NSYA maintains a restricted investment account with Assante Financial whose interest is used to fund eligible female sailors.

# NOVA SCOTIA YACHTING ASSOCIATION

## Notes to Financial Statements

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For the year ended October 31, 2011

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5) EQUIPMENT

The NSYA owns various equipment used to promote sailing in the province. This equipment includes the following:

**Items subject to depreciation**

	<b>Cost</b>
NSST Race Marks	\$539
Office Computer	\$1346
Mobile Trailer	\$9725
2 Optis for Mobile	<u>\$6525</u>
<b>Sub-Total</b>	<b>\$18135</b>

In 1998, the Association adopted the accounting recommendations of the CICA Handbook for Non-Profit organizations.

In prior years, the Association expensed its assets in the year of purchase. The Association changed its policy in 1998 to record assets acquired in 1998 and subsequent years at cost, and amortised these new capital assets over their useful lives.

6) FUND

The fund balance represents amounts set aside to enable the NSYA to maintain and replace its equipment as required and to cover other unforeseen requirements.

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**NOVA SCOTIA YACHTING ASSOCIATION**

**FINANCIAL STATEMENTS**

October 31, 2011

Nova Scotia Yachting Association  
Balance Sheet  
As at October 31

**ASSETS**

	General Fund \$	Legacy Fund \$	WOW Fund \$	Speed Center Fund \$	Total 2011 \$	Total 2010 \$
<b>Current</b>						
Cash	57,870	133			58,003	47,017
Short term investments	72,244	24,273	7,602		104,119	96,518
Receivables	30,904				30,904	26,040
Due from general fund			2,600	701	3,301	1,508
Inventory	2,503				2,503	2,505
Prepaid expenses	3,988				3,988	4,525
	167,509	24,406	10,202	701	202,818	178,113
<b>Capital assets</b>	8,805				8,805	16,758
	176,314	24,406	10,202	701	211,623	194,871

**LIABILITIES**

<b>Current</b>						
Payables and accruals, trade	20,355				20,355	1,750
Due to internally restricted funds	3,301				3,301	1,508
Deferred revenue	33,296				33,296	35,450
	56,952	-	-	-	56,952	38,708

**FUND BALANCES**

Unrestricted	119,362				119,362	116,716
Internally restricted		24,406	10,202	701	35,309	39,447
	119,362	24,406	10,202	701	154,671	156,163
	176,314	24,406	10,202	701	211,623	194,871

**Nova Scotia Yachting Association**  
**Statement of General Fund Revenue, Expenditures and Fund Balance**  
**Year ended October 31**

	2011	2010
	\$	\$
<b>Revenues</b>		
Membership dues	35743	34546
Merchandise	13186	15945
Programs	33588	33072
Provincial funding	69000	72177
Directed funding	69472	49373
Advertising and fundraising	12596	10830
Other	1639	849
	<u>235224</u>	<u>216792</u>
<b>Expenditures</b>		
Salaries - staff	103712	93002
Salaries - contract staff	15361	21614
Programs	56594	37334
Operating	36748	38903
Amortization	7583	8108
Merchandise	12580	10499
Other		
	<u>232578</u>	<u>209460</u>
<b>Excess (deficiency) of revenue over expenditures</b>	<u>2646</u>	<u>7332</u>
Funds transferred to internally restricted Speed Center Fund		3730
Unrestricted fund balance, beginning of year	116716	105554
<b>Unrestricted fund balance, end of year</b>	<u>119362</u>	<u>116716</u>

**Nova Scotia Yachting Association**  
**Statement of Internally Restricted Fund Revenue, Expenditures and Fund Balance**  
**Year ended October 31**

	Legacy Fund \$	WOW Fund \$	Speed Center Fund	Total 2011 \$	Total 2010 \$
<b>Revenue</b>					
Investment and other income	46		2,050	2,096	
Donations	238	5,883		6,121	26,830
Gain on disposal of investments				-	-
	<u>284</u>	<u>5,883</u>	<u>2,050</u>	<u>8,217</u>	<u>26,830</u>
<b>Expenditures</b>					
Administrative and programs	-	797	8,716	9,513	20,363
Grants awarded	1,300	300	-	1,600	-
	<u>1,300</u>	<u>1,097</u>	<u>8,716</u>	<u>11,113</u>	<u>20,363</u>
<b>Other revenues (expenses)</b>					
Funds transferred from General Fund				-	-
Unrealized gain on investments	(517)	(725)		(1,242)	1,673
	<u>(517)</u>	<u>(725)</u>	<u>-</u>	<u>(1,242)</u>	<u>1,673</u>
Excess of revenue over expenditures	(1,533)	4,061	(6,666)	(4,138)	8,140
Fund balance, beginning of year	25,939	6,141	7,367	39,447	31,307
Fund balance, end of year	<u>24,406</u>	<u>10,202</u>	<u>701</u>	<u>35,309</u>	<u>39,447</u>



# NOVA SCOTIA YACHTING ASSOCIATION

## Vision, Mission, & Pursuits

Approved by the NSYA Board of Directors, January 10, 2006

### NSYA Vision

To make high performance sailing and recreational boating lifelong activities for Nova Scotians through excellence in competition and training.

### NSYA Mission

To provide leadership, governance and standards to meet the needs of all our members by:

- Promote high performance sailing success at regional, national, and international levels.
- Being the authority and voice of Nova Scotian competitive sailing and recreational boating.
- Providing guidance, leadership, support and services to our membership.
- Supporting national standards and policies for excellence in training, competition, and safety for sailing and recreational boating in Nova Scotia.
- Expanding participation in sailing and recreational boating in Nova Scotia.

### Pursuits

*Note: In determining NSYA Pursuits it is important to keep in mind the four goals of the Canadian Sport Policy (CSP).*

### CSP Goal: Enhanced Participation

**NSYA Pursuit:** To have a significant portion of Nova Scotians enjoy and support competitive sailing and recreational boating activities by;

- Developing participation activities in collaboration with our stakeholders and other organizations.
- Maintaining and strengthening NSYA's delivery of education programs.
- Communicating the values of healthy active living through accessible boating for all Nova Scotians.
- Supporting our member clubs in their pursuit of enhance participation and growth.
- Tracking participation and the demographics

### CSP Goal: Enhanced Excellence

**NSYA Pursuit:** To support athletic achievement leading towards world class results in competitive sailing by:

- Strengthening team and administrative support to athlete development.
- Promoting top quality coaching, equipment and resources at both the provincial and club level.
- Supporting and implementing the CYA long term athlete development program.
- Identifying high performance athletes as they develop from the local level up to the national and international level of competition.

### CSP Goal: Enhanced Capacity

**NSYA Pursuit:** To have a capable and efficient organization developing and supporting quality competitive sailing and recreational boating related activities by:

- Developing, implementing, and supporting programs to ensure that coaches, officials, instructors, and administrators are capable of delivering a quality sport experience to all participants.
- Assisting all areas of the province develop competitive sailing and recreational boating programs.
- Working with members and partners to develop a provincial infrastructure of facilities and programs that make the best use of all resources.

### CSP Goal: Enhanced Interaction

**NSYA Pursuit:** To have strong and active collaboration and communication among partners by:

- Developing a clear understanding and ownership in roles and responsibilities for each part of the organization.
- Actively collaborating and communicating with stakeholders and partners to increase excellence, participation and capacity.
- Actively seek new partnerships to promote our sport.

# MEMORANDUM OF ASSOCIATION OF THE NOVA SCOTIA YACHTING ASSOCIATION

1. The name of the Society is the Nova Scotia Yachting Association. of the Society shall be used solely for the purposes of the Society and the promotion of its objects.
2. The objectives of the Society are:
  - (a) To encourage Nova Scotians to become more proficient in managing, handling, cruising and racing any type of sailing or power yacht, through training in safety, sailing, navigation and seamanship. Provided, further, that if for any reasons the operations of the Society are terminated and there remains, at that time, after satisfaction of all its debts and liabilities, any property whatsoever, the same shall be paid to some other charitable organization in Canada, having objects similar to those of the Society.
  - (b) To serve as the Provincial authority for advancing the interests common to all Nova Scotia yachting organizations, and to act in their mutual behalf as occasion may require. 3. The activities of the Society are to be carried on in the Province of Nova Scotia, Canada, and adjacent waters.
  - (c) To coordinate Provincial competition, and to select representative teams for national and international yachting events. 4. The registered office of the Society is at 5516 Spring Garden Road, Halifax, Nova Scotia, B3J 1G6.
  - (d) To coordinate annual programs of regattas and training in areas of Nova Scotia where several yachting organizations may be involved. Registration Number - 1284312
  - (e) To acquire, borrow, lend and sell real and personal property as may be desirable to further the objects of the Society. Provided that nothing herein shall permit the Society to carry on any trade, industry, or business and the Society shall be carried on without purpose of gain to any of the members and that any surplus or any accretions

# BY LAWS OF THE ASSOCIATION

## DEFINITIONS

1. In these by-laws:

- (a) "Association" means the Nova Scotia Yachting Association.
- (b) "Registrar" means the Registrar of Joint Stock Companies appointed under the Nova Scotia Companies Act.
- (c) "Special Resolution" means a resolution passed by not less than three-fourths of such members entitled to vote as are present at a general meeting of which notice specifying intention to propose the resolution has been duly given.
- (d) "Yacht" means a pleasure craft driven by wind or power.
- (e) "Member" means a recognized Nova Scotia Club, Sailing School, or Class association.

## PRECEDENCE

2. If a conflict arises between these by-laws and the current rules of the International Sailing Federation, as adopted and modified by the Canadian Yachting Association, the latter rules shall prevail as long as they are not in conflict with the Societies Act. If there is a conflict between the two, the Societies Act shall prevail.

## MEMBERSHIP

- 3.1 The number of members of the Association is unlimited.
- 3.2 Every member of the Association shall be entitled to send a representative to any meeting of the Association and, if a voting member, to vote at any meeting of the Association and to hold any office, but there shall be no proxy voting.
- 3.3 Membership in the Association shall not be transferable.

3.4 The following shall be admitted to membership in the Association:

- (a) Any Yacht Club or Class Association which has the promotion of yachting as a primary object, and which has a membership of at least ten persons.
- (b) Any Sailing School or business providing boating training with one or more employed or contracted instructors currently certified by the Canadian Yachting Association.

3.5 Membership in the Association shall cease if the member ceases to qualify for membership in accordance with these by-laws.

## FISCAL YEAR, FEES AND DUES

- 4.1 The fiscal year of the Association shall be the period from November 1st in any year to October 31st in the year following.
- 4.2 Changes in annual dues and fees shall be recommended by the Board of Directors, and voted on by the membership at the Annual General Meeting.

4.3 Yacht Clubs, Class Associations and Sailing Schools shall pay not less than one-half of the previous year's dues by June 1st to be in good standing for the current year, and shall pay the balance by September 1st, based on the current number of their members.

## GENERAL MEETINGS

- 5.1 The annual general meeting of the Association shall be held within one month after the end of each fiscal year of the Association.
- 5.2 A special general meeting of the Association may be called by the Board of Directors or by the President at any time, and shall be called if at least one-fourth of the voting members so request in writing.
- 5.3 Ten days notice of a meeting, specifying the date, time and place of the meeting, and in the case of special business, the nature of such business, shall be given to members in writing, via either e-mail or regular mail to their last known addresses. Notice shall be deemed to be given at the time when the e-mail has not been returned or normal mail delivery would be expected. Non-receipt of a notice by any members shall not invalidate the proceedings at any meeting.

5.4 At the annual general meeting of the Association, the following items of business shall be dealt with as ordinary business:

- (a) Minutes of the preceding general meeting.
- (b) Consideration of annual reports of Officers and Directors.
- (c) Consideration of financial statements,
- (d) Election of President & Directors at Large for the new year.
- (e) Any other business not requiring a Special Resolution.

5.5 No business shall be transacted at any general meeting of the Association unless a quorum of at least five members is present.

5.6 If a quorum is not present one-half hour after the time specified for the meeting, a meeting convened at the request of members shall be dissolved. Any other general meeting shall stand adjourned to such date, time and place as a majority of the members then present shall direct it and, if a quorum is not present at such adjourned meeting, it shall be adjourned indefinitely.

5.7 The President of the Association shall take the Chair at every general meeting of the Association. If the President is absent, the First Vice President present shall take the Chair and, in his/her absence, the Second Vice President. If both Vice Presidents are absent, the members present shall choose a member to take the Chair.

5.8 The Chair shall have no vote except in the case of equality of votes when (s)he shall have a casting vote.

5.9 The Chair may, with consent of the meeting, adjourn any meeting from time to time and from place to place, but no business shall be transacted at the adjourned meeting other than the business left unfinished, unless notice of such new business is given to the members.

5.10 At any general meeting, unless a poll is demanded by at least three members, a declaration from the Chair that a resolution has been carried or defeated and an entry to that effect in the minutes shall suffice, without proof of the numbers of votes for or against the resolution. If a poll is required, it shall be taken in such manner as the Chair may prescribe and the results shall be recorded in the minutes.

## **VOTES OF MEMBERS**

6. Every Yacht Club, Class Association and Sailing School which is a member of the Association in good standing shall have one vote for each one-hundred of its paid membership, but with a minimum of one vote. Paid membership means that for which dues have been paid to the Association. In addition, the Officers of the Association shall each have one vote.

## **BOARD OF DIRECTORS**

7.1 The management of the activities of the Association shall be vested in a Board of Directors which shall exercise all control not required by these by-laws or by statute to be exercised at a general meeting. In particular, the Board of Directors shall have power to engage an Executive Director and other staff and to determine their duties and remuneration.

7.2 The Board of Directors shall not exceed seventeen (17) people and consist of the following:

- (a) The Officers of the Association.
- (b) Directors at Large,
- (c) The Executive Director, ex officio

7.3 The Board of Directors may delegate certain duties that it specifies to an Executive Committee, which shall consist of:

- (a) The Officers of the Association,
- (b) The Executive Director, ex officio,
- (c) Any other Director(s) temporarily assigned for specific tasks.

7.4.1 Any member of a member Yacht Club, Class Association or Sailing School in good standing shall be eligible to be elected to the Board of Directors.

7.5 The Executive Committee will assign programme portfolios to Directors at Large

## **OFFICERS**

8.1 The Officers of the Association shall be the President, the First Vice President, the Second Vice President, the Treasurer, the Secretary and, if willing and able, the immediate Past President.

8.2 The President shall have general supervision of the activities of the Association and shall perform such duties as may be assigned by the Board of Directors from time to time.

The President shall be the Chair of the Executive Committee and shall be an ex officio member of all committees.

8.3 The Vice Presidents shall assume the duties of the President, in the absence of the President, or during such periods as the President may request, and shall perform such duties as may be assigned by the Board of Directors or the Executive Committee from time to time.

8.4 The Treasurer shall oversee all financial affairs of the Association, including preparation of the annual budget, monthly financial reports, and the annual balance sheet and statement of revenue and expenditures. The Treasurer shall keep all books and shall ensure that expenditures are within the budget approved by the Board of Directors.

8.5 The Secretary shall keep all records, other books and records of the Society and shall perform such duties as may be assigned by the Board of Directors or the Executive Committee from time to time. The Secretary shall record the minutes of general meetings of the Association, and of meetings of the Board of Directors and the Executive Committee.

## **NOMINATION OF CANDIDATES FOR THE BOARD OF DIRECTORS**

9.1 At least two months before the Annual General Meeting of the Association, the President with the advice and consent of the Board of Directors, shall appoint members of the Nominating Committee to nominate the candidates for the Board of Directors in the following year. No member of the nominating committee can be part of the slate of nominees.

9.2 All nominations for President and Directors at Large shall be received at least one month before the Annual General Meeting of the Association. The Nominating Committee shall ascertain that the nominees are eligible and prepared to stand as candidates. The list of candidates submitted by the Nominating Committee shall be distributed with the notice calling the Annual General Meeting.

9.3 Nominations may be made at any time up to, or from the floor, at the Annual General Meeting.

9.4 A candidate for President shall have served on the Board of Directors for at least one year or otherwise be approved as a candidate by a 2/3 (two thirds) majority vote of the current Board of Directors at any Board meeting having a quorum.

## **BOARD MEETINGS**

10.1 Meetings of the Board of Directors shall be held as often as the business of the Association may require and shall be called by the Secretary. Notice, specifying the date, time and place, shall be given either orally or in writing including e-mail, to Directors within a reasonable time, but non-receipt of a notice by any Director shall not invalidate the proceedings at any meeting of the Board of Directors.

10.2 No business shall be transacted at any meeting of the Board of Directors unless at least five of the Directors are present at the commencement of such business.

10.3 Any Board Member who is absent from three consecutive meetings without just cause may be removed by a majority vote of the Board of Directors. Any person so removed may appeal the decision at a general meeting of the Association.

10.4 The President shall take the Chair at every meeting of the Board of Directors. If the President is absent, the First Vice President present shall take the Chair and in his/her absence, the Second Vice President. If both Vice Presidents are absent, the Directors present shall choose a Director to take the Chair.

10.5 At meetings of the Board of Directors, the Chair shall be entitled to vote as a Director and, in the case of a tie, (s)he shall have an additional casting vote.

## **ELECTION AND TERM OF OFFICE**

11.1 The open positions on the Board of Directors shall be elected by a majority vote of association members in attendance at the Annual General Meeting. Board members may serve for up to two (2) consecutive years without standing for election. Board members are encouraged to serve for two-year terms in order to provide some overlap with other Directors from year-to-year.

11.2 The election at the Annual General Meeting shall take place in two parts. The first part shall elect the President for the Association from the qualified candidates who have been nominated. The second part shall elect the Directors to the open positions on the Board of Directors from the qualified candidates including any candidates, if they desire, who were not elected in the first part. The Board will select the Executive Committee and Programme Chairs from the newly elected Board members.

11.3 Officers and Directors shall be eligible to serve only two (2) consecutive, two-year terms unless recommended by a 2/3 majority vote of the current Board of Directors at any Board meeting having a quorum.

11.4 Any member of the Board may be removed from office by a two-thirds (2/3) majority vote of the Board of Directors at any Board meeting having a quorum. A notice of intent to introduce a motion of removal shall be sent to all Directors at least fourteen (14) calendar days in advance of the Board meeting.

11.5 Directors can be removed via special resolution of the members before the expiration of their term

11.6 A vacant position on the Board occurring during the year may be filled by a qualified Association member appointed by the President or his/her designate, subject to approval of the Board.

## **PROGRAMMES**

12.1 The Board of Directors shall establish programmes, which may or may not be supported by a committee. The number and structure of committees may vary from time to time, but the organization shall cater to the following programmes and activities, as a minimum.

(1) Learn to Sail (2) Learn to Cruise & Learn to Power  
(3) Women's Sailing (4) Race Officials  
(5) Racing Rules & Appeals (6) Safety  
(7) Handicap Assignment (8) Public Relations/  
Fundraising (9) Disabled Sailing  
(10) Racing & Teams (11) Athletes Representative  
(12) Speed Centre

12.2 Each Committee Chair shall be a director of the Association or report to the Board and shall perform such duties as may be assigned by the Board of Directors from time to time and shall report regularly to the Board of Directors.

## **ANNUAL FINANCIAL STATEMENTS**

13. The Board of Directors shall audit and present to the annual general meeting a balance sheet and statement of revenue and expenditures for the preceding year. The Directors shall state whether, in their opinion, these record a true and correct view of the Association's affairs. A copy of these financial statements shall be filed with the Registrar within sixty days after the annual general meeting.

## **AMENDMENT OF BY-LAWS**

14. The Association has the power to repeal or amend any of these by-laws by Special Resolution.

## **MISCELLANEOUS**

15.1 The Association shall file with its annual statement a list of its directors, with their addresses, occupations and dates of appointment or election, and shall within fourteen days of a change of directors notify the Registrar of the change.

15.2 The Association shall file with the Registrar a copy of every Special Resolution, within fourteen days after the resolution is passed.

15.3 The Association does not have an official seal.

15.4 The books and records of the Association may be inspected by any member at any reasonable time at the registered office of the Association.

15.5 Contracts, bills and exchange and other documents shall be executed on behalf of the Association as prescribed by the Board of Directors.

15.6 The borrowing powers of the Association may be exercised by Special Resolution of the members.

Certified to be a true copy of the complete by-laws of the Nova Scotia Yachting Association as approved by NSYA Membership and as amended November 28, 2009.







# 2011 CLUB MEMBERSHIP REPORT

Number of declared members as of Oct. 31/11

<b>Club Name</b>	<b>2011</b>	<b>2010</b>
Armdale Yacht Club	214	220
Aylesford Lake Yacht Club	36	36
Barrachois Harbour Yacht Club	22	20
Bedford Basin Yacht Club	149	188
Bras d'Or Yacht Club	50	35
Chester Bay Yachting Association	5	10
Chester Yacht Club	260	213
Dartmouth Yacht Club	308	308
Dobson Yacht Club	68	53
Grand Lake Yacht Club	10	10
Hubbards Yacht Club	30	22
Isle Madame Boat Club	15	10
LaHave River Yacht Club	127	127
Lunenburg Yacht Club	104	105
Northern Yacht Club	35	28
Petpeswick Yacht Club	25	25
Pictou Yacht Club	20	20
Queens Recreational Boating Association	12	12
Royal Cape Breton Yacht Club	0	79
Royal Nova Scotia Yacht Squadron	679	599
Royal Western Nova Scotia Yacht Club	22	22
Sail Able Association of Nova Scotia	10	5
Shearwater Yacht Club	131	130
Shelburne Harbour Yacht Club	60	60
St. Margaret Sailing Club	124	124
Waegwoltic Club	60	60
Wallace MacAskill Yacht Club	15	12
<b>Total</b>	<b>2591</b>	<b>2533</b>

**Note: Fee per declared member = \$24.00. Breakdown: \$13.08 to NSYA, \$10.92 to CYA**



# REPORTS



# PRESIDENT'S REPORT

2011 has been a busy year on the water in Nova Scotia.

Nova Scotia clubs hosted three National Regattas (Optimist, Youths and Senior Nationals) as well as the J/24 North American Championships. All events were well attended and showcased the great sailing conditions and club support Nova Scotia can offer sailors from across Canada and around the world. Congratulations are due to LYC, SMSC, and RNSYS for hosting these world class events.

We also hosted the very first RYA Yachtmaster Examiner Course in Canada where five Canadians were certified including two from Nova Scotia. This initiative began in November 2009 with a meeting between Paddy Boyd and Cruising Instructors in Nova Scotia and has resulted in a greater demand among cruisers from across the country to become certified.

On the water our athletes performed very well with several podium finishes internationally and nationally highlighted by Max Flinn and Andrew Burns capturing the 420 Class Youth Nationals in home waters and two Cadet sailors Nick Williams and Evan Bower winning the Royal Canadian Sea Cadet National Regatta. The first time Atlantic Canadian sailors have won the title since 2002.

The season was very active in keelboat racing highlighted by local sailor Will Apold capturing the bi-annual Marblehead Race aboard his Swan 78 *Valkyrie*. This is the first time a Canadian has won the 363 NM race overall. Will and his crew did it in style breaking a record which stood since 1989 with an elapsed time of 31H-50M-18S.

Sailing programs throughout the province reported near-capacity numbers. Our mobile sailing program was also at capacity and in great demand across the province. On the coaching side we are excited to announce that Craig Guthrie, who was our interim coach this summer, has agreed to be our full time coach for next few years. Craig will be a great asset to the program.

2011 also saw the launch of the NSYA Club Learn To Sail Safety Review program. 10 club programs were reviewed by safety expert Marcel Simard to ensure compliance with Government regulations. All clubs that took part found the reviews very useful and informative. The NSYA hopes to expand this program in 2012.

The NSYA is also in the midst of putting together a Long Term Sailor Development Implementation Plan. This entails a review of current programs, practices and policies, and creation of a plan with actions for changes to existing operations and development of new programs that align with Canada Sport 4 Life. We hope to have this Plan in place by March 31, 2012.

The NSYA Board of Directors and Staff wish to congratulate NSYA Past-President and outgoing CYA President Gerry Giffin on his 4 year term with the CYA. Your contributions to the sport in Nova Scotia and the Nation will leave a lasting mark.

Respectfully submitted,

wayne Primeau  
NSYA President

# EXECUTIVE DIRECTOR'S REPORT

How does one measure the success of any program?

Is it by the number of certificates issued at year end? Is it by measuring how much revenue is generated? Or is it by the number of people who change their behavior because of the program?

I bring this up because more than 3 years ago, encouraged and supported by Sport Canada, the Canadian Yachting Association assembled a team of experts and developed the Long Term Sailor Development Model whose framework provides:

1 - Developmentally appropriate programming for sailing from sport entry through learning and teaching.

2 - Coaching expertise at all stages of development

3 - A competitions structure appropriate to the development stage of the sailor.

4 - An officials development framework

5 - A strong and effective yachting and sailing club network.

Since the new LTSD model was released a year ago, the CYA has been developing a new Learn to Sail program to complement the new model.

The focus has been away from the traditional programming which "Trained the person to sail a boat" to a more beneficial one that "Trains the person to become a sailor".

The new CYA Learn to Sail program will be known as CANSail and provide instructors with new skills checklists and lessons plans, new options for delivery (a week long program, evening program, weekend program, etc...) and provide more guidance for clubs and schools who run the program.

These changes and improvements should lead to much higher level of quality Learn to Sail programs right across the country which in turn will lead to a greater chance of participants becoming sailors for life.

The CYA is still fine tuning some details, but NSYA plans to present the new program to clubs in the spring of 2012, followed by some piloting in 2013 and full implementation across Nova Scotia in 2014.

Ensuring a quality sport experience for all participants has long been the mantra of every sport organization in Nova Scotia. We feel that the new CANSail program will help sailing clubs achieve this

There will be some challenges and hurdles along the way but both the CYA and NSYA will do our best to support and help with those.

Respectfully submitted,

Frank Denis  
Executive Director

# COACH REPORT

The 2011 competitive season was active and successful in all classes.

Notable finishes in the Laser and Laser Radial classes:

- Devan Dube of the RNSYS was 2nd at the Canadian Youth Championships at St. Margaret's Bay
- Sandy Beatty of Lunenburg Yacht Club was 4th at Canadian Youth Championships
- Fraser Wells sailing for the RNSYS finished 2nd in the Full Rig at the Canadian Youth Championships
- Corinne Peters sailing for the RNSYS was 3rd female at the Canadian Youth Championships
- Alex Burke from the Hubbards Sailing Club finished second in the Laser Radial at the National Championships
- Jack Bignell from the RNSYS finished 2nd in the Laser Radial at the National Championships

The 420 results this year were equally satisfying:

- Max Flinn and Andrew Burns from the RNSYS/LYC won the event and are one step away from representing Canada at the World Youth Championships in Ireland in 2012 in the International 420. Nova Scotia has sent the past three representatives for Canada in Double Handed
- Riley and Morgan Morash from Hubbards Sailing Club finished a credible 6th at the Canadian Youth Championships

In the Optimist Dinghy several good results and growth in the class is a sign of excellent numbers in the future:

- Jeremy Fraser attended the European Championships and finished 14th at the Canadian Championships in Lunenburg
- Jake Megaffin finished 9th at the Canadian Championships
- The Chester Yacht Club reached a record of 90 boats this year

Most of my season was spent at local programs meeting coaches and Directors in hopes of building long and positive relationships. I attended the following events:

- Sail for Gold in Weymouth, UK
- Laser North Americans
- SMSC Bay Wind
- OptiJam
- Sail East
- Youth Champs
- Canadian Nationals National Qualifying Regatta
- Fall Series at the RNSYS

Respectfully Submitted,

Craig Guthrie  
Provincial Head Sailing Coach

# LEARN TO SAIL REPORT

2011 was a busy year for sail training in Nova Scotia.

Training numbers continued to grow from 2010 through introductory optimist programs, racing levels as well as in the cruising sphere.

One of our mandates is to develop, train and work with sailing coaches to assist our member clubs in providing excellence in training programs at all levels. The NSYA's instructor programs continue to be a success and 28 instructors were certified two clinics; one held in May at the St. Margaret Sailing Club and one held at the Bedford Basin Yacht Club in June.

In addition to these clinics, the NSYA also hosted a Coach Development Camp where existing coaches from around the province came to work with our Provincial Sailing Coach to improve their sailing and coaching skills before the season. This event was attended by 12 coaches and was the first of many similar clinics to be offered.

The CYA's new Coach Boat Safety Course was very well received by instructors as it teaches operational coach boat driving for instructors. In addition to this the NSYA offered a safety audit program which involved a safety consultant attending participating yacht clubs to review safety equipment, practices and procedures. Reports about this program were very favourable and we hope to expand it in the future. We would like to thank all of the host clubs for their support and hospitality.

In the coming years the CYA's new CAN Sail Learn To Sail program will be implemented at Nova Scotia clubs. This exciting new development model is based on the CYA's Long Term Sailor Development Plan. The NSYA has struck a Long Term Sailor Development Committee who are currently meeting to develop an implementation strategy. Details of the new program will be released in

2012. This is an exciting model and we are pleased to be leading the new program's implementation as the first provincial committee of its kind in Canada.

We continue to be very proud of the resounding success of our Mobile Sailing School which was introduced in 2010. Our two 2011 instructors travelled to 5 communities over 7 weeks that do not have sail training programs and provided one to two week programs in these communities. Programs were full and feedback was exceptional. Our continued goal is to introduce children to the sport and to generate interest and momentum in these communities to build permanent sail training programs. As it stands two new programs are scheduled to begin in 2012 and, with a little more experience, other new programs will be ready to launch in the coming years.

2011 has been a tremendously successful year and we look forward to further progress, success and development in 2012. Please do not hesitate to contact the NSYA with any questions or comments.

Respectfully Submitted,  
Sean Kelly  
NSYA Learn to Sail Chair



# CRUISING & POWER REPORT

The Learn To Cruise program in 2011 was conducted by 8 active instructors: Eric Grant, Max Shaw, Henry Raffel, Bob Schwartz, Judy Robertson, Mike Whitehouse, Grant Gordon and Dave DeWolfe.

Here is a breakdown of the number of students by course.

Course	# Students 2011	#Sudents 2010	% diff
Basic	48	46	4
Intermediate	36	46	-22
Advanced	2	4	-2
PCOC	27	33	-18
Coastal Nav	23	26	-11
Instructors - Basic & Inter 3	9	9	-67
Other - CYA related	94	84	12
<b>Totals CYA</b>	<b>233</b>	<b>248</b>	

## RYA Courses

ICC			4
Start Yachting			5
Competent Crew			1
Day Skipper			9
Coastal Skipper			3
MCA Yachtmaster Offshore Prep/Exam			4
Essential Navigation and Seamanship			5
Yachtmaster Theory			8
Yachtmaster Examiner Clinic			2
<b>Total RYA</b>			<b>41</b>
<b>Grand Totals</b>	<b>274</b>	<b>248</b>	<b>10%</b>

All told, there were 139 students enrolled in the on-the-water cruising courses (Basic, Intermediate, Advanced and RYA), a 39% increase over last year. The total number of students in all programs was 274, a 10% increase in total student-courses over last year. I think it also shows that interest is increasing in Learn to Cruise programs.

The Tuna program is very active – and accounted for about 25% of the CYA on the water courses.

What is new this year is the addition of RYA programming to the learn to cruise program. This past spring, two RYA Training Centres were set up - "In Slocum's Wake", a new school, and Discovery Sailing. Between them, they delivered RYA "on the water courses" to 22 students and navigation courses to 13 students. Of these students, four of them undertook the RYA Yachtmaster Prep week and then the exams for the RYA/MCA Yachtmaster Offshore Certificate of Competence. All four were successful. With this program in place, there is now a Canadian pathway to allow a sailor to go from beginner to a commercially endorsed 200 ton Master of Yachts certificate, recognized in over 20 countries.

In September, five RYA Yachtmaster Instructors from across Canada successfully completed a RYA Yachtmaster Examiners course in Halifax. Two are from Nova Scotia – Chris Connor and Dave DeWolfe. Both Chris and Dave have since conducted examinations for the RYA/MCA Yachtmaster Offshore Certificate of Competence.

Many thanks go to CYA for their continued support of this valuable initiative.

At the start of 2011 we had two CYA LTC Senior IE's; Ed Bottrell and Mike Whitehouse. In June, Ed Bottrell submitted his resignation. In September, Mike Whitehouse indicated that he was moving to Victoria. This all means that we will effectively have no LTC IE's in Nova Scotia. It is hoped that this will change in 2012. The work done by both Ed and Mike has been invaluable to the LTC program in Nova Scotia. We shall miss them both.

Respectfully submitted,  
Dave DeWolfe  
NSYA Cruising/Power Chair



# NOMINATING COMMITTEE REPORT

The Committee recommends the following slate of candidates for election to the Board at the AGM. The Board comprises no more than 17 members including the Executive Director, ex officio.

	<b>Name</b>	<b>Position</b>	<b>Term</b>
1	Dwayne Primeau	President	2010-2012
2	Paul Rafuse	Past-President	2010-2012
3	Jennifer Fraser	Director-at-Large	2011-2013
4	Grant Machum	Director-at-Large	2010-2012
5	Andrew Childs	Director-at-Large	2010-2012
6	Chris Connor	Director-at-Large	2011-2013 (R)
7	Andre Corkum	Director-at-Large	2011-2013
8	Elizabeth Shaw	Director-at-Large	2011-2013
9	Arthur McNeil	Director-at-Large	2011-2013 (R)
10	Dave DeWolfe	Director-at-Large	2010-2012
11	Sean Kelly	Director-at-Large	2010-2012
12	Lynn Davis	Director-at-Large	2011-2013 (R)
13	Andrew Murphy	Director-at-Large	2010-2012
14	Richard Dube	Director-at-Large	2010-2012
15	Frank Denis	Ex officio	

(R) indicates Renewal Appointments.

The Board, once elected, will name the other officers - First and Second Vice-Presidents, Treasurer and Secretary in accordance with the By-Laws.

Respectfully submitted,

Paul Rafuse  
Chair - Nominating Committee

# NOTES

# THANK YOU TO OUR SUPPORTERS

